

# Mello House Policies (Not so fine print)



1.

Policies

(a) Mello House may make Policies for the regulation and management of the Membership and may amend or revoke any Policy so made but no Policy is to be inconsistent with the Membership Agreement.

(b) Members violating these Policies are subject to such action as may be deemed necessary by Mello House. Continued violation of the Policies may lead to suspension of Membership privileges and ultimately expulsion from the Membership by Mello House.
2.

Admission & Hours of Operation

(a) Members and guests will be admitted to the Premises during normal hours of admission.

(b) Members are invited to present their membership card, sign in at the front desk and register the name/s of their guest/s.

(c) The Premises may from time to time be closed to Members on particular Public Holidays or for exclusive private hire. Members will be notified in advance of any occasion that this may occur.

(d) Mello House or Mello House’s Manager may refuse admission to the Premises of any person in its absolute discretion and without giving any reason.

(e) Opening hours are as follows:

Monday – Thursday: 7am until 11pm

Friday: 7am until 1am

Saturday: 10am until 1am

Sunday: 10am until 11pm

(f) The Premises will be closed on certain Public Holidays as listed and updated on Mello House’s website.
3.

Club Manager

A Club Manager “Mello House Manager” shall be appointed by the Owner and shall be responsible for the proper running of the Premises on a day to day basis.
4.

Advisory Board

The Advisory Board is appointed to support and promote the development of the Mello House.

Membership of the Advisory Board is granted at the discretion of Mello House and may be terminated at any time.

An Advisory Board Member is entitled to have the annual subscription waived in its entirety for the duration of their term on the Board.
5.

Membership Committee

A Membership Committee may be appointed to promote the interests of Mello House in terms of its Members.

The Membership Committee shall review all applications to join Mello House and conduct annual reviews of all Members.

Membership of the Committee is granted at the discretion of the Advisory Board and may be terminated at any time.
6.

Procedure for approval of Members

(a) Every candidate applying for membership shall complete the Application form provided by Mello House.

(b) Every candidate for membership will be supported by a Proposer who shall be a current Member of Mello House and provide a personal referee. The candidate needs to be qualified for membership by virtue of their connection with, or interest in the community and is likely to be welcomed by and agreeable to the members.

(c) The election of Members depends on the Membership Committee decision, based on the documentation provided by the candidate member.

(d) No reason has to be given to any candidate in the event of their non-election.
7.

Reciprocal Arrangements

Mello House actively enters into arrangements with other similar and likeminded clubs both in Australia and internationally to enable Mello House Members to make use of their facilities in return for making its facilities available to Members of the reciprocal Club.

Members wishing to make use of any other Club as part of the Reciprocal Agreement should first notify the Mello House Manager to arrange a letter of introduction to be sent to the Reciprocal Club prior to the Members visitation.

A current list of Reciprocal Clubs is available upon request and shall be regularly published to Members.
8.

Reciprocal Members

(a) All Members of clubs in which reciprocal arrangements have been made may use Mello House subject to the Reciprocal Agreement.

(b) All Reciprocal Members shall be bound by the Terms & Conditions and Policies of the Club.

(c) Reciprocal Members must provide proof of their current membership of the relative reciprocal club and they must sign in at the front desk upon each arrival.

(d) On each visit, Reciprocal Members are to ensure all charges incurred by them are paid in full before leaving the premises.
9.

Dress Code

Members and guests must be appropriately attired in smart casual attire at all times.

Athletic wear is only permitted in the Fitness Centre. From time to time, exceptions to the dress rules may be made for special occasions and events.
10.

Children

Children of Members under 18 years of age are allowed within the Premises in the company of the Member prior to 6.00pm on any day.
11.

Guests of Members

(a) A Member may entertain a maximum of three guests on any visit unless by prior arrangement or a meeting, private party or event has been confirmed in advance.

(b) Each guest must be signed in by the host Member and remain in their company for the duration of their stay. Guests may not remain in the Premises in the absence of the host Member.

(c) Guests who arrive at the Premises in advance of their host Member will be asked to wait in the Reception until the Member arrives to sign them in.

(d) Mello House may charge an entrance fee for additional guests of Members.

(e) The host Member will be responsible for ensuring full and prompt payment of all charges incurred by their guests. Any outstanding balance owing by a guest will be charged to the host Member’s account and the host Member accepts liability in full for payment.

(f) The following may not be admitted as guests at any time:

(i) former Members who have been expelled; or

(ii) Members who are under suspension.
12.

Conduct of Members & Guests

(a) No drunkenness, bad language or other misconduct or illegal activity is permitted on the Premises.

(b) A Member must not use the name or address or logo of Mello House in any advertisement, prospectus or letter heading for any business or promotional purposes without the written approval of Mello House’s Manager.

(c) A Member must not use the name, address or any details of the Premises in any interview, correspondence or article, which is intended for public broadcast or publication without the written approval of Mello House’s Manager.

(d) A Member must not disclose or share publicly the Membership directory or use the directory for any direct sales or marketing purposes.

(e) A Member must not remove (except with the express permission of Mello House’s Manager) or damage or destroy any picture, item of furniture or other article (including books and newspapers) being the property of Mello House.

(f) In the event that a Member or guest of a Member causes damage to or destruction of any property then that member is fully responsible for making good all loss suffered by Mello House as a result of such damage or destruction.

13.

Privacy

Members and their guests may not disclose or discuss any other Member or guests, or private event, seen or heard in the Premises in any press or on any social media platform.
14.

Mobile devices

Mobile devices, including laptops must be set to silent, meeting or vibrate mode at all times. Members are requested to use headphones and maintain them at such a level that should not be audible to any other member or visitor.
15.

Photography

The taking of photographs or digital images is not permitted without the prior written permission of Mello House’s Manager.
16.

Parking

Members may park using the valet service located at the main entrance of the Como Hotel on Cathedral Avenue and charge any cost to their member account. Members may use the valet parking service for \$5 an hour at any time. Overnight parking is charged at \$50. These rates may vary from time to time.
17.

Bicycles

Regretfully bicycles of any kind are not able to be brought into the Premises for storage. Secure bicycle parking is available upon request at no charge.
18.

Pets

No animals other than guide dogs for the vision impaired are permitted within the Premises.
19.

Charge Back Privileges

(a) Members may charge for the services provided by participating outlets within the State Buildings to their account (“Member Account”). A full list of participating State Building outlets is available upon request and will be regularly published to Members.

(b) Members will be required to present their membership card to the host when settling their Member Account and sign the accompanying receipt for such services.

(c) If a Member so choses he or she can settle the service on the day of consumption.

(d) Member Account charges will appear on a monthly billing statement.
20.

Private Functions and Meeting Rooms

(a) A range of private rooms and presentation desks are available for Members use.

(b) Reservations are to be made through Reception.

(c) All reservations for private rooms are complimentary for up to 2 hours use, for any use of a duration greater than 2 hours minimum food and beverage charges may apply.
21.

State Building Priority Reservations

Reception is able to assist with priority reservations for any of the State Building facilities on behalf of Members, including Como Hotel, Spa and Wellness facilities.
22.

Consumables

No food or drink shall be consumed in the Premises unless purchased from Mello House. No Member or guest may bring alcohol on to the Premises without the prior arrangement with Mello House’s Manager.
23.

Drugs and illegal substances

(a) Non-prescription drugs are not permitted on the premises at any time.

(b) The consumption of illegal substances by whatever means is strictly prohibited and any member or guest found in possession of such substances will be ejected and reported to the police.

(c) Any Member found guilty of consuming or bringing illegal substances onto the Premises, or whose guest is found guilty of such acts, will have their Membership terminated with immediate effect.
24.

Gaming

No illegal betting, wagering shall take place on the Premises at any time.
25.

Smoking

Smoking is not permitted in any area of the Premises.
26.

Neighbours and noise

In consideration of guests staying within the Hotel, Members are requested to leave the Premises quietly at all times and to ensure the quiet departure of their guests.
27.

Responsible Service of Alcohol.

(a) Consistent with the laws of Western Australia, no person under the age of 18 will be supplied or served alcoholic drinks within the Premises.

(b) Mello House reserves its right to not serve any person deemed to be intoxicated and must adhere to the practice of the Responsible Service of Alcohol at all times.

(c) No alcoholic beverages may be brought onto or removed from the Premises.
28.

Liability

Members and their guests must use the Premises facilities at their own risk and assume sole responsibility for personal injury, loss or damage to personal property. Neither Mello House (including without limitation any of its shareholders, officers, directors, employees, consultants, agents and/or representatives) nor Mello House’s management will be held liable in any manner for:

(a) any personal injury to any person however caused while on the Premises, or externally at an event or venue organized or booked by Mello House for Members; or

(b) loss or damage to personal property, brought onto, used or stored on the Premises, whether in cloak cupboards, storage rooms or elsewhere.
29.

Exhibitions and Club events

On the occasion of any organized exhibition or event, exhibitors, persons accompanying them, or persons invited by Mello House’s Manager are entitled to the privileges of Membership for that occasion.
30.

Membership Cards

(a) Each Member will be issued a membership card that must be carried while on the Premises. Members must not lend or give their membership cards to others for any reason.

(b) Loss of a membership card should be reported immediately in writing to Mello House’s reception or Membership Officer.

(c) A fee may be charged for replacement of membership cards.

Members are advised to carry their membership card when visiting Reciprocal Clubs in order to be identified.

